

REQUIREMENTS FOR DEATH CLAIMS

Kindly produce all necessary Documents from the day of discharge from the Hospital or Death of the person and submit it to the National Office within **(15 days both Medical and Death Claims)**

A. FORTUNE INSURANCE FORMS: (ask your District Office)

1. Claimants Statements
 2. Physician's Statements
 3. of Authorization
- } Notarized
4. **Claimant's** -Birth Certificate
 5. **Deceased's** –Birth Certificate
 6. Marriage Certificate
 7. Death Certificate –Certified True Copy
(from your **Local Civil Registry Office**)
- } All in **ORIGINAL PSA/NSO**
Copy only
8. Xerox copy of Valid IDs both **Claimant and Deceased**
 9. Certificate of Membership- c/o National Office (WBF Dept.)
 10. **Incident Report or Police Report** –
(if death caused by accident)

REQUIREMENTS FOR MEDICAL REIMBURSEMENT

B. Confined due to Natural Illness –Php.500/day

1. Medical Certificate/Doctor's Certificate
 2. Hospital Billing or Statement of Accounts
- } All must be in **ORIGINAL COPY**

C. Confined due to Accident –Php.1,000/day

1. Medical Certificate
 2. Hospital Billing or Statement of Accounts
 3. All Official Receipts
 4. Incident Report or Police Report
- } All must be in **ORIGINAL COPY**

REMINDER: To SPEED UP your Claims please submit all the necessary requirements based on the nature of your claims.

From: **Ministers' Benefits Program Coordinator**